# *Democracy, Media and Me*

## *Program Set-Up Instructions - Teachers*

Welcome – and thanks for joining us on our digital program *Democracy, Media and Me.*

Below you'll find some simple instructions on how to best prepare your classroom and students for the program.

*Note* - if some of your students are joining us from their homes via remote learning, then there are separate Set-Up Instructions on our program page to assist Parents.

These instructions are broken into 4 sections -

- Technology
- Room set up, interaction on the day & contact number on the day
- Resources – for use on the day <u>during</u> the program, and pre and post activities
- Evaluation of the program– feedback for us!

## TECHNOLOGY

<u>Application</u> – For the classroom, to join us on the program you simply need to download a free application called **Zoom** to your computer, iPAD or smart phone device (just one device). The device will need to have a microphone and a camera attached.  We do find that a computer or iPad works the best.

https://zoom.us/download

You will require the download which is first on the available list - **'Zoom Client for Meetings'** (see snippet shot below).  Note – using Zoom via the browser option will not work for the connection, you need to download the application itself.

With this application, MoAD will then supply the school/teacher with a dial in number and password to join our program.  You enter the number in the area called 'Joining a Meeting'. This will then take you straight to our logo us on the screen (similar to a Skype call).  We'll admit you to see our facilitators when it's time to start the program.

**Downloaded the app successfully?**

*Now it's time to test that you don't have any firewalls at your school that need to be cleared:*

Complete the following test from your device.  If you're having trouble with the test, talk to your IT team to have Zoom cleared for use.

https://zoom.us/test
https://support.zoom.us/hc/en-us/articles/115002262083-Joining-a-Test-Meeting

All clear?  Great – let's now test with MoAD!  Our team will be in touch with you to arrange a time two weeks prior to the agreed excursion day to check the technology (sound etc), ensuring all is working properly.  This will only take 5-10 minutes.

*Note* – we will not be doing individual test connections for students who are completing remote learning; just one test connection with the teacher.

**Other equipment needs -**

*To run the program you will need:*

- *An interactive whiteboard/projector and an iPad/PC/smartphone* – you connect the board/projector to the iPAD/PC/smartphone with the Zoom App already installed. The connection needs to ensure sound from the iPad or other device is also projected to the students via the whiteboard speakers or some external speakers (for a PC or laptop external speakers are recommended, but not necessary).
- *Camera and microphone* – our presenters will simply be using the iPAD/PC/smartphone camera and microphone to see and hear your students.  On the day we'll ask you to position this towards the majority of the group at the front of the class, so presenters can facilitate the program. If using an external mic or webcam with a PC, make sure these are positioned similarly.

https://www.moadoph.gov.au/learning/

# ROOM SET UP & INTERACTION ON THE DAY

**Room set up** - to ensure your students get the most out of the program, we suggest that you position them on the floor in-front of the interactive whiteboard or projector.  This is because -

- is it easier for our presenters to see and engage with your students this way
- we ask students to discuss answers with a partner at various times and close proximity is important
- students can easily see the screen and engage with the images we present
- we ask students to stand mid-way through the program and stretch

So, when you have your space organised, please check the positioning of the camera to ensure that the majority of your students will in the camera frame.

*Note* – for remote learning, students will still have opportunities to interact with the presenters and answer questions.


**Interaction** – we involve the students in a variety of activities – peer discussion, True and False quizzes and reading aloud speeches.  We'll need teacher assistance to help our presenters choose students to answer questions when directed.

*Note* – for remote learning, we will have the speeches up on the screen so the teacher can choose a student to read.


**An issue on the day? Contact us!** – the direct number to our Digital Studio is (02) 6270 8165.  If you have any difficulties on the day with a connection, call this number to chat to our team.  In our booking confirmation, we'll also ask for a teacher mobile point of contact so we can contact you in your classroom if required.


# RESOURCES

**During the program** – during the program our presenters require student and teacher involvement to read 4 speeches; *these are at the back of this document for printing purposes prior to the program.*

We suggest that these printed speeches are to be held by the teacher and not distributed to the students until directed by the presenter, simply to assist with suspense during the program!  However, if you do need to hand out the speeches before the program – have the selected students fold the speech over until they are called on by the presenter to read.
*Note - If time is tight in the program, we will skip the Speech number 3, read by the teacher.*

Speech 1 – Queen Elizabeth II Hansard excerpt (read by a student)

Speech 2 – Laurie Oakes quote (read by a student)

Speech 3 – Canberra Times article excerpt (read by a <u>teacher</u>)

Speech 4 – Public Gallery Notice Instructions (read by a student)

*Note* – for remote learning, these speeches will be up on the screen.

**<u>Pre and post activities –</u>** we have a variety of pre and post activities available for your use; see the list available on the excursion website for this program.

## EVALUATION

After the program we'd like to hear how it went, so we can continue to improve!

We have *Survey Monkey* online evaluations at the following links -


- Students at: https://www.surveymonkey.com/r/YNCFTV2
- Teachers at: https://www.surveymonkey.com/r/YNWM8DJ


**Any questions? Contact us -**

MoAD - Digital Excursions, DigitalExcursions@moadoph.gov.au

***… we look forward to meeting you and your students on our digital excursion!***

# WANT MORE?

Find more great Resources to help you in the classroom at:
https://www.moadoph.gov.au/learning/

Connect with MoAD Learning on Twitter @moadlearning

Sign up to our MoAD Learning newsletter, *The Memo*, via the link on our Learning page at https://www.moadoph.gov.au/learning/

# QUEEN ELIZABETH II
**Monday February 15 1954**

"Senators and Members please be seated.

The first section of the Constitution of the Commonwealth of Australia says that the legislative power of the Commonwealth shall be vested in a Federal Parliament which shall consist of: the Queen, the Senate, and the House of Representatives.

It is a joy for me today, to address you not as a Queen from far away, but as your Queen and a part of your Parliament.

My Grandfather, King George the Fifth, opened Australia's first Parliament in 1901 and my father, the Duke of York, opened this house in 1927.

The history of Australia has special meaning for my family.

I now leave you to your high and important duties."

**Speech 2: Student to read when instructed by presenter**

"Democracy <u>can't</u> function if politicians know they can operate in secret.

As long as they fear what they're doing <u>can</u> be made public, then they're going to think twice before doing something rotten.

Without what <u>we</u> do I think democracy can't operate, and therefore it's a huge responsibility on political journalists."

*Laurie Oakes – Political Journalist*

Speech 3: for Teacher to read when instructed by presenter

FRIDAY, OCTOBER 31, 1947.

Coal to Cost 5/- A Ton More From Monday Next

SYDNEY, Thursday.

The Joint Coal Board announced that the price of coal to New South Wales consumers will be increased by 5/- a ton from Monday next.

The increase will mean that the Commonwealth subsidy to the coal industry, estimated this year to cost £3,000,000, will be almost removed.

The Coal Board estimated early in the week that, if the whole of the subsidy were removed, the price of coal would have to be increased by 6/6 a ton.

The increase in the price by 5/- a ton will mean that the subsidy will be reduced to 1/6.

The chairman of the Joint Coal Board (Mr. K. Cameron) said that the removal of the subsidy will mean added cost to the consumer.

Under the Government's subsidy plan the price of coal to consumers in the State varied from 26/8 to 33/10 a ton.

https://trove.nla.gov.au/

**M.P. BROADCASTS PRIVATE MESSAGE FROM PARLIAMENT**

Mr. James (Hunter) paused during his speech on the Banking Bill in the House of Representatives yesterday to broadcast the following message: "I want to say to Milton. Get my teeth ready this week-end if you are listening."

He added: "That is possibly cheaper than sending a telegram."

Mr. James said outside the House later that he had been broadcasting a message to his dentist, Milton Cusack, of Carlton, Sydney.

"I had great difficulty in speaking because Milton had taken my bottom teeth out and I was lisping," Mr. James explained. "I got fed up with it, and that is the reason for my appeal to him over the air."

KING BILL,
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...ermann (Maranoa) sought... ...nce, that the Government... ...banking monopoly would... ...r primary producers at a... ...n world prices dropped be... ...present level.
...g in the House of Represen... ...n the Banking Bill, Mr... ...asked what the Govern... ...ld do for the primary pro... ...en prices for their producti...

...es (Hunter) said the nat... ...n of banking was long over... ...was designed to banish the... ...ewar days and to ensure a... ...postwar life for Austra... ...omises to the soldiers of... ...war had been dishonoured... ...abour Government did not... ...to happen again.
...Bride (Boothby) said that

ALUMINIUM MAY BE USED INSTEAD

HOUSE OF REPRESENTATIVES.

# NOTICE.

The following Rules should be observed by Visitors in the Galleries of the House of Representatives:—

Silence must be maintained.

Photographs are not to be taken.

Reading, writing, knitting, smoking, or acting in any way to interrupt the proceedings of the House or in any manner discourteous to the House, is not permitted.

Instructions given by House Attendants should be complied with.

By Order,

SERJEANT-AT-ARMS.

By Authority: L. F. JOHNSTON, C'wealth Govt. Printer, Canberra.

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