

Welcome – and thanks for joining us on a digital program!

Below you'll find some simple instructions on how to best prepare your classroom and students for the program.

- Technology
- Room set up, interaction on the day & contact number on the day
- Evaluation of the program – feedback for us!

TECHNOLOGY

To join us on the program you simply need to download the free application [Zoom](#) to a PC, iPad or smart phone with a camera and microphone. We find that connecting this to a classroom TV or smartboard works best. **Zoom Client for Meetings** is used for PCs. Using the application gives a more reliable connection than through a browser such as Chrome. We will then supply the teacher with a Zoom meeting number and password to join the digital program.

Please test to check you don't have any digital firewalls at your school that may block Zoom.

- <https://zoom.us/test>
- <https://support.zoom.us/hc/en-us/articles/115002262083-Joining-a-Test-Meeting>

Our team will be in touch with you to arrange a test connection two weeks prior to the program to check everything is working properly.

ROOM SET UP & INTERACTION ON THE DAY

Room set up To ensure your students get the most out of the program, we suggest that you position them on the floor in front of the interactive whiteboard or projector so we can all see each other easily, with the laptop or connecting device in front so we are talking to each other. We want to be able to see the full class for the program.

Interaction We involve the students in a variety of activities including peer discussion, True and False quizzes and reading speeches out loud. Speeches may be issued beforehand!

Issues on the day? Contact us! The direct number to our Digital Studio is (02) 6270 8165. If you have any difficulties on the day with a connection, call this number to chat to our team. In our booking confirmation, we'll also ask for a teacher mobile number so we can contact you in your classroom if required.

RESOURCES

Pre and post activities We have a variety of pre and post activities available for your use on the program page.

EVALUATION

After the program we'd like to hear how it went, so we can continue to improve!

We have *Survey Monkey* online evaluations at the following links -

- Students at: <https://www.surveymonkey.com/r/DYFFDSH>
- Teachers at: <https://www.surveymonkey.com/r/DC2QRQH>

Any questions? Contact us -

MoAD - Digital Excursions DigitalExcursions@moadoph.gov.au

... we look forward to meeting you and your students on our digital excursion!

WANT MORE?

Find more great Resources to help you in the classroom at:

<https://www.moadoph.gov.au/learning/>

Connect with MoAD Learning on Twitter @moadlearning

Sign up to our MoAD Learning newsletter via the link on our Learning page at

<https://www.moadoph.gov.au/learning/>